



Calgary Aquarium Society (2016)
By-Laws

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SECTION I

This Society shall be known as the Calgary Aquarium Society (2016), hereinafter referred to as the "Society".

SECTION II

ARTICLE 1- MEMBERSHIP AND VOTING

1.01 Calendar Year

- a) The Society's year will run from January 1 to December 31.

1.02 Membership Requirement

- a) Eligibility requirement for membership is that the applicant shall be, at least, twelve years of age.

1.03 Types of Memberships:

- a) Membership in this Society shall be of five (5) categories, namely, Regular, Honorary, Corresponding, Junior and Life.
 - 1) A Regular Member shall be one who meets the requirement in Sub-section 1.02 of this Section.
 - 2) A Honorary Member shall be a person who is not a member of this Society, and for some special reason, is held to be entitled to such distinction.
 - 3) A Corresponding Member shall be one who meets the requirement in Sub-section 1.02 of this section, and who cannot attend meetings because of distance of 50 miles/80 kilometers or more and/or physical impairment.
 - 4) A Life Member shall be a person, who by reason of having rendered long and valuable service to the Society is entitled to such distinction.
 - 5) A Junior Member shall be a person between the ages of twelve (12) and seventeen (17) years.

1.04 Admission to Membership

- a) An applicant for Regular, Junior or Corresponding Membership shall submit a completed application form and pay the required membership fee.
- b) Life Membership shall be conferred on a member when the following procedure has been satisfied:
 - 1) a Regular Member shall submit a letter to the Board of Directors (hereinafter "BOD") outlining the services rendered to the Society by the proposed member.
 - 2) the letter shall be signed by the proposer and two (2) seconders who shall be members in good standing of the Society;
 - 3) the proposed member shall have been a member in good standing for five (5) or more years;

- 4) the BOD may approve the proposal for Life Membership OR may decide to submit the proposal to a General Meeting of the membership for approval of the proposal; and
 - 5) approval by a seventy-five (75) per cent majority of the members present and entitled to, vote at a general meeting, the necessary quorum being present, is necessary to approve the proposal.
- c) Honorary Membership shall be conferred on a non-member when the following procedure has been satisfied:
- 1) a Regular Member shall submit a letter to the BOD outlining the reason(s) the person deserves the award;
 - 2) the letter shall be signed by the proposer and two (2) seconders who shall be members in good standing of the Society;
 - 3) the Board of Directors may approve the proposal for Honorary Membership OR may decide to submit the proposal to a General Meeting of the membership for approval of the proposal;
 - 4) approval by a seventy-five (75) per cent majority of the members present and entitled to vote at a general meeting, the necessary quorum being present, is necessary to approve the proposal.

1.05 Rights of Members

- a) A Regular Member shall have the right to attend all general and special meetings as defined in Sub-Section 3.03, and shall be general or special, of the Society.
- b) A Regular Member has the right to stand for office or for election to the BOD.
- c) An Honorary Member shall not vote nor hold office but may attend general or special Society meetings.
- d) A Life Member shall have the right to attend all meetings, general or special, and is excused from paying the annual membership fee.
- e) Each Life Member shall receive a Life Certificate.
- f) A Junior Member shall have the privileges of a Regular Member excepting the right to hold office.
- g) Each Regular Member shall receive one (1) copy of the latest revised By-laws of this Society and a Membership Card bearing the expiry date of the membership.
- h) Each Corresponding and Junior Member shall receive a membership card bearing the expiry date of the membership.

1.06 Resignation

- a) A member may resign from the Society at any time.
- b) There shall be no return of membership fee or any part thereof upon resignation.

1.07 Suspension

- a) Any member who is, at least, two (2) months in arrears with the annual Membership fee shall be suspended from the Society after due notice.
- b) If no action is taken by the member in arrears within sixty (60) days of due notice, that member will be deemed suspended and the Membership Chairperson will remove the member's name from the membership list.

1.08 Expulsion

- a) Any member guilty of conduct detrimental to the Society will be liable to expulsion, however, expulsion may take place only after a hearing has been conducted by the BOD in accordance with Roberts Rules of Order.

Detrimental conduct shall be defined as:

- 1) discredit brought to the Society and its objectives through the action(s) of a member;
- 2) embezzlement, or absconding with any funds by any member;
- 3) curtailing of the Society's full action or objectives through action(s), misconduct, non-action, or any other deemed sufficient by the BOD;
- 4) failure to return the Society's property when requested by a vote of the BOD;
- 5) failure to adhere to the Society's By-laws or terms of reference for an executive or directorship.

1.09 Reinstatement

- a) Application for reinstatement shall be accompanied by a full year's Society membership fee.
- b) An expelled member may be reinstated after approval by a majority vote of the BOD.

ARTICLE 2 - ORGANIZATION

2.01 Nomination and Election

- a) The Nomination Committee shall submit a slate of one (1) or more candidates for positions of the BOD to the membership at least one (1) General Meeting prior to the Annual Meeting. Nominations may be made by members in good standing by submitting the Nomination Committee at the General Meeting prior to the Annual Meeting, a nomination form signed by two (2) members and agreed to be the nominee.
- b) Nominations may be made from the floor at the election at the Annual Meeting provided that the nomination is made by two (2) members in good standing and agreed to by the nominee.
- c) A majority vote of the members present at the Annual Meeting, the necessary quorum being present, shall be required for election, which shall be by ballot, except that if there is but one (1) candidate of an office, the ballot may be dispensed with and the nominee elected by a show of hands.
- d) In the event that no candidate receives a majority vote on the first ballot, all but the two highest for such office shall be eliminated and the balloting continued. If the vote remains a tie after the second ballot, the election shall be decided by lot.
- e) Past President is not an elected position.

2.02 Officers and Directors

- a) The Executive Officers of the Society shall be Immediate Past President, a President, a Vice President, a Secretary and a Treasurer.
- b) There, shall be, at least, seven (7) Directors.

- c) The number of Directors may be changed by the General Membership upon recommendation of BOD at any time.
- d) The BOD may appoint any member as Junior Director.

2.03 Term of Office

- a) Officers and Directors shall assume office on the first day of the first month on the calendar year and shall continue to serve until the last day of the last month of the calendar year.

2.04 Qualifications

- a) Candidates for office shall be regular members in good standing and the full age of eighteen (18) years. A member in good standing is defined as a member who has paid their membership fees including amounts in arrears up to the current date.
- b) No members shall hold more than one Society office at a time except in an emergency and then only for a specific time stated by motion from a General Meeting upon recommendation of the BOD.
- c) No officer shall hold the same office for more than five (5) consecutive years. This term may be extended for one additional year with the approval of the BOD provided that the officer has performed all the duties satisfactorily as outlined by these by-laws.

2.05 Duties of the Officers

- a) Immediate Past President
 - 1) will be a member of the BOD and is entitled to all privileges of a board member. He shall act in an advisory capacity to the Officers and the BOD;
 - 2) shall act as the Chairperson of the Nomination Committee.
- b) President
 - 1) shall appoint the Chairperson of each Standing Committee, who shall be an elected Director;
 - 2) shall appoint a Chairperson of an Ad Hoc Committee who may or may not be an elected Director;
 - 3) shall act as ex officio member of all Committees except the Nomination Committee and the Teller's Committee;
 - 4) shall forward all bills to be paid by the Treasurer and shall countersign all cheques drawn upon the Society's funds;
 - 5) shall endeavor to serve the entire Society in a strictly impartial manner, with the right to vote only in case of a tie;
 - 6) shall declare the officers and directors of the Society duly elected upon the report of the Chairperson of the Teller's Committee.
- c) Vice President
 - 1) shall assume the duties and powers of the President in his absence. In the event of a vacancy in the office of the President, the Vice President shall assume the Presidency for the unexpired term, subject to the approval of the BOD;
 - 2) may be appointed as an ex officio member of any Committee by the President.

d) Secretary

- 1) shall keep an accurate record of all Society and BOD meetings, and shall have custody of the Society seal and official documents of the current year;
- 2) shall keep an accurate roster of the Society's membership as furnished by the Membership Chairperson;
- 3) shall include the names and addresses of newly elected officers to the Registrar of Societies in Edmonton, Alberta with the Annual Report;
- 4) shall notify the Registrar of any change in the Society's address for communication;
- 5) shall give notice of all meetings as directed by the President, and shall be responsible for the correspondence of the Society in accordance with the direction of the President and/or the BOD;
- 6) shall at the end of the fiscal year, send a complete copy of all minutes to the Society's Librarian for archival purposes.

e) Treasurer

- 1) shall have custody of all funds of the Society. All disbursements, except for an amount for Treasurer's petty cash to be determined by the BOD, shall be by cheque. All cheques issued on the Society's account must bear two (2) signatures, one of which must be that of the Treasurer and the second that of the President, or in his absence, the Vice President or Past President;
- 2) shall keep complete accounts of the financial affairs of the Society including a current detailed listing of all of the Society's financial transactions reconciled monthly to the bank statement. All records shall be open at all times to any member of the BOD and shall make quarterly reports to a General Meeting of the members;
- 3) shall prepare a detailed, audited financial report to be presented to the Annual Meeting and a complete financial report for the term of office, which report shall be ready for audit within thirty (30) days following the close of the term of office;
- 4) shall submit the Annual Report and Financial Statement to the Registrar of Corporations within sixty (60) days of the end of the fiscal year.

2.06 Vacancies, Termination or Removal from Office

a) Vacancy of Office

- 1) In the event of a vacancy in the office of President, the Vice President shall assume the Presidency for the unexpired term subject to the approval of the BOD. In the case of a lack of Vice President, the BOD may appoint a President for the unexpired term.
- 2) A vacancy on any other position shall be filled by the President appointing, with the BOD's approval, either a Board member or a regular member of the Society as long as this regular member meets the qualifications in Sub-section 2.04 of this Section.
- 3) Any officer unable to perform the duties of the office for a period of sixty (60) consecutive days shall submit a written resignation, to the BOD unless the BOD gives prior written permission for such absence.
- 4) Any officer, with the exception of the Treasurer, vacating the office before the expiration of the term shall, within fifteen (15) days, transfer all records of the office as instructed by the BOD.

- 5) Should the Treasurer vacate the office before the expiration of the term, he/she shall, within fifteen (15) days, transfer the records of the office of the Treasurer to an auditor as designated by the BOD.
 - 6) An Office-or Directorship shall be declared vacant if the member holding the position is absent for three (3) consecutive meetings of the BOD, unless prior arrangement has been made with the President.
- b) Termination of Office
- 1) Each outgoing officer, with the exception of the Treasurer, shall, within fifteen (15) days after the close of the term of office, transfer to the successor of the office all the files and records of the office.
 - 2) The Treasurer shall, within fifteen (15) days following the close term of the office, deliver all books and records of the office to the BOD.
- c) Removal from Office
- 1) If any member of the BOD who, in the opinion of the BOD, fails to perform the duties of the office satisfactorily, the BOD shall have the authority to request the resignation of that member from that office; however, such action shall require a ratification vote by the majority of the membership, vote to be taken by secret ballot.
 - 2) If the resignation is not received within thirty (30) days, the BOD may declare the position vacant and such position shall be filled according with the provisions in Sub-section 2.06 a) of this Section.

2.07 Board of Directors

- a) Composition
- 1) The BOD shall be composed of the Society Officers and Directors elected by the Membership.
- b) Powers and Duties of the Board of Directors
- 1) It shall be the duty of the BOD to carry out the policies and objectives of the Society and to supervise the affairs of the Society between its business meetings in accordance with these By-laws and directions according to the motions(s) made at General Meetings.
 - 2) Monthly meetings of the BOD will be held unless otherwise designated by a majority vote of the Board. Special meetings may be called by the president or by a majority of the BOD.
 - 3) Two (2) officers and four (4) directors shall constitute a quorum for any meeting, and vote of the majority of those present and voting, a quorum being present, shall constitute effective action.
 - 4) Chairpersons of Ad Hoc Committees, who have been appointed and are NOT elected directors, shall not be voting members of the BOD.

2.08 Committees

- a) The Standing Committees of this Society shall include the following: Show, Membership, Program, Publication, Nomination, Jar Show, Breeder's Award Program (BAP), Ways and Means, Auction, Exchange, Library, and Horticultural Award Program. The Chairpersons of all Standing Committees and Ad Hoc Committees shall be appointed by the President with the approval of the BOD.
- b) Each Standing or Ad Hoc Committee shall be composed of one (1) or more members who shall be appointed by the Chairperson of the respective Committee, unless otherwise specified, subject to the approval of the BOD.
 - 1) Each Standing Committee Chairperson shall prepare a proposed budget to cover the operating costs of the respective Committee, if the Chairperson anticipates expenditure, and shall submit said budget to the BOD for approval at the first Director's meeting in the new fiscal year.
 - 2) Ad Hoc Chairpersons shall present a Committee budget to the earliest BOD meeting after the formation of the Committee.
- a) The Show Committee
 - 1) shall be composed of three (3) or more members who shall be named by the BOD and, at least one (1) of those members shall be chosen from the presiding BOD;
 - 2) of the three (3) Show Committee members, one (1) shall be designated Chairperson, one shall be Secretary of the Committee, and one shall be Treasurer of the Society.
 - i. The Chairperson shall:
 1. prepare a proposed budget to cover the expenses of the Committee;
 2. organize additional members of the Society to assist with presenting a show of fish;
 3. select qualified judges who will judge the fish in the various classes in the fish show;
 4. be responsible for keeping accurate records of the judges results.
 - ii. The Secretary of the Show Committee shall:
 1. keep accurate minutes of all meetings of the Committee;
 2. be responsible for all correspondence as directed by the Chairperson;
 3. submit all Show records to the Society's Secretary at the end of the fiscal year.
 - iii. The Treasurer of the Show Committee shall:
 1. keep an accurate account of expenditures and receipts of the Committee;
 2. shall place all amounts received in the bank account of the Society within twenty-four (24) hours of the closing of the show;
 3. shall submit all records and books to the BOD within thirty (30) days of the end of the fiscal year.

- 3) The Show Committee will:
 - i. develop a set of rules governing the showing of fish and other aquatic life (these rules and any revisions shall be approved by the BOD);
 - ii. submit a list of proposed judges and their qualifications at/before the June BOD meeting for approval;
 - iii. keep ALL entry forms and numbers of entries in each class strictly confidential until the Show opens officially.

- b) The Membership Committee
 - 1) may consist of one (1) member who shall be of the presiding BOD;
 - 2) shall direct all activities of the Society having to do with promotion and maintenance of memberships;
 - 3) shall keep accurate records of current memberships;
 - 4) shall keep membership lists strictly confidential and not divulge membership information of any sort to any non-member, company or society;
 - 5) will provide current membership lists to:
 - i. the President
 - ii. the Librarian
 - iii. the Secretary
 - iv. may provide any other Director with a current membership list only upon approval of the BOD;
 - 6) shall be responsible for mailing the Calquarium so that members receive this publication before the monthly meeting date;
 - 7) shall notify each member of expiring membership one month prior of the due date and on the month of expiry. Such notification may be included with the mailed magazine.

- c) The Nomination Committee
 - 1) shall have as Chairperson of the Committee the Immediate Past President. In case of vacancy in this office, the President will appoint a member of the Society to act as Chairperson of the Nomination Committee subject to the approval of the BOD;
 - 2) may consist of one (1) member.
 - 3) shall submit a slate of one (1) or more candidates for position to the membership at least one (1) month prior to the Annual Meeting.
 - 4) Nominations may be made by the members as outlined in Article 2.01 a).

- d) The Program Committee
 - 1) shall plan the programs for the General Meetings of the Society for the year.

- e) The Publication Committee
 - 1) shall consist of the Editor;
 - 2) other members of the Society may be invited to serve on this Committee at the discretion of the Editor (see 2.09 b));
 - 3) shall be responsible for the issuing of a minimum of twelve (12) publications yearly and shall decide on the printing process in accordance with the budget approved by the BOD;
 - 4) may use copies of surplus magazines for public relation purposes approved by the BOD;

- 5) shall supply, upon request of Chairpersons, other printing, i.e.: booklets, forms, etc. Costs of such printing are to be covered by the Committee making the request.
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- f) Breeder's Award Program Committee
 - 1) shall promote activities related to the breeding and spawning of aquatic animals and the reporting of such;
 - 2) shall keep accurate records of Breeding Reports and forward such as directed by the BOD;
 - 3) shall make monthly reports of Breeding Reports and Standings to the membership.
 - g) Jar Show Committee
 - 1) shall promote monthly shows of fish and other aquatic life at the General Meetings, and organize other events as approved by the BOD;
 - 2) shall keep accurate records of annual accumulation of points gathered according to the rules adopted by the BOD;
 - 3) the Jar Show Chairperson shall have published the monthly standings throughout the year as well as the year's end cumulative standings of the results of the Jar Shows.
 - h) Ways and Means Committee
 - 1) shall organize and operate any money-making projects except that operated by the Show Committee, eg - mini-auctions and refreshments at General Meetings;
 - 2) all projects of the Ways and Means Committee shall be approved by the BOD.
 - i) Auction Committee
 - 1) Shall organize and operate the auction.
 - 2) Shall provide a reconciled financial summary of the auction including a detailed listing of the funds collected and amounts paid.
 - j) Exchange Committee
 - 1) shall review exchanged magazines received from other organizations and shall publish a column of reviews each month in the Society's official publication;
 - 2) shall forward exchange magazines to the Society Library.
 - k) Horticultural Awards Committee
 - 1) shall promote activities related to the propagation and maintenance of aquatic plants and the reporting of such;
 - 2) shall keep accurate records and forward these records as directed by the BOD;
 - 3) shall make monthly reports of Breeding Reports and Standings to the membership.
 - l) Library Committee
 - 1) shall consist of the Librarian and other members of the Society may be invited to serve of this Committee at the Librarian's discretion;
 - 2) shall maintain and distribute informational material to all members in good standing;
 - 3) shall maintain the archives of the Society.

2.09 Duties of Ad Hoc Committees

a) Teller's Committee

- 1) at the Annual Meeting, a Teller's Committee shall be appointed by the President;
- 2) it shall be the responsibility of the Teller's Committee to:
 - i. distribute and collect the ballots;
 - ii. tally the ballots;
 - iii. the Chairperson shall report the results of the election to the membership before the meeting is adjourned;
 - iv. the Chairperson shall dispose of the marked ballots as directed by the membership.

b) Other Ad Hoc Committees may be struck as needed upon recommendation of the President.

2.10 Duties Applicable to both Standing and Ad Hoc Committees

- a) Each Chairperson will be responsible for maintaining an accurate record of expenditures and receipts for the Committee.
- b) To ensure the safeguarding of assets, all funds or donations received for the Society by any means shall be reviewed by the Chairperson or a board member and one other member.
- c) All Committees shall, within fifteen (15) days after the conclusion of their term, transfer all files, records, petty cash and communications to the successor or to the BOD.
- d) The President, with the approval of the BOD, will declare a Committee Chairpersonship vacant because of non-performance of duties and appoint a successor according to paragraph c) of Section 2.06.

ARTICLE 3 - MEETINGS

3.01 Order of Business

- a) The regular order of business at all meetings shall be as determined by Robert's Rules of Order.

3.02 General Meetings - Membership

- a) General meetings of this Society shall be held on the second (2nd) Tuesday of each month unless otherwise designated by a vote of the membership or forced circumstances.
- b) The date, time and place of each general meeting shall appear in the Society's official publication prior to the meeting. An email notification for general meetings will be sent to all members at least 24 hours prior to the meeting.

3.03 Meetings - Board of Directors

- a) Monthly meetings of the BOD will be held prior to each General Meeting, unless otherwise designated by a vote of the BOD. An email notification for BOD meetings will be sent to BOD members at least 24 hours prior to the meeting.
- b) Special meetings may be called in accordance with Article 2, Section 2.07 b).

3.04 Special Meetings of the Membership

- a) Special meetings may be called by the President, a majority of the BOD or by a Quorum of the regular membership provided that two (2) days prior notice is given by telephone to all members of the Society which shall specify the principal business of the meeting.

3.05 Annual Meeting

- a) The date of the Annual Meeting shall be determined by a majority vote of the BOD, providing a minimum of two (2) months' notice has been given to all members in the Society's official publication. Only members in good standing shall be permitted to vote.
- b) At the Annual Meeting, the Tellers Committee shall be struck and will carry out the duties as per Section 2.10) Section 2.10 a).
- c) The Annual Meeting shall be restricted to members only.

3.06 Quorum

- a) General Meetings; One-quarter (1/4) of the Society's membership or fifty (50) members, whichever is the latter, shall constitute a quorum for any meetings of the membership, Regular or Special.
- b) Board Meetings: any combination of six (6) Officers/Directors, at least two of whom shall be Officers, shall constitute a quorum for Board Meetings, Regular or Special.
- c) Annual Meeting: One-Quarter (1/4) of the Society's membership or fifty (50) members, whichever is the lesser, shall constitute a quorum.

3.07 Voting

- a) Each Regular Member, in good standing, is allowed one (1) vote on each matter coming before General, Annual or Special Meetings.
- b) Each Board Member is allowed one (1) vote on each matter coming before the BOD Meetings.
- c) The President shall have the right to vote only in the event of a tie and will follow the dictates of Robert's Rules of Order regarding tie votes.
- d) Proxy voting is not allowed at any meeting.

ARTICLE 4 - FINANCE

4.01 Fiscal Year

- a) The Fiscal Year of this Society shall be from January 1 through to December 31.

4.02 Membership Fee

- a) Annual membership fee shall be according to the Fees Schedule.
- b) Membership fees shall be due and payable on the expiry date of an existing membership.
- c) The Fees Schedule shall be determined by the BOD subject to approval of the general membership.
- d) Any member who has not paid the annual membership fee two (2) months after the expiry date of the existing membership shall be suspended from the membership in the Society.

4.03 Budget

- a) A comprehensive budget, which shall include the budgets received from the various Committee Chairpersons, shall be prepared annually by the Treasurer for presentation to the BOD at the BOD meeting in February.
- b) If approved by the BOD, this overall budget shall be presented to the membership for final approval and adoption at the third General Meeting in each new fiscal year.

4.04 Remuneration of Officers and Directors

- a) All Officers and Directors are on a strictly voluntary basis and no Officer or Director shall be reimbursed for services rendered.
- b) Legitimate expenses occurred on behalf of the Society shall be reimbursed upon presentation of proper receipts but only upon being approved by the BOD, prior to making the expense. Any board member may spend up to \$100 of their approved budget on legitimate expenses without prior approval from the board. All expenses reimbursed shall be recorded in the minutes of the Board Meeting.

4.05 Banking

- a) An account in the name of the Calgary Aquarium Society shall be opened in any branch of any chartered bank or credit union of the Treasurer's choice.
- b)
 - 1) Two (2) signatures shall be required for withdrawal of funds and/or the issuance of cheques.
 - 2) One of these signatures must be that of the president, however, in the absence of the president, the second signature will be that of the Vice President or Past President.
 - 3) All cheques must be filled out completely including the name of the payee, the description and the amount before signatures are obtained.
 - 4) All cheques or cash received from events must be deposited within two weeks of the event.
- c) Any additional accounts established in a chartered bank or credit union must be approved by the BOD.

4.06 Authorization of Expenditures

- a) All disbursements, except for an amount for Petty Cash to be determined by the BOD shall be by cheque.
- b) All bills shall be paid promptly but must be approved either by the BOD or by adoption of the budget before payment can be made.
- c) The BOD shall be authorized to make expenditure not to exceed eight hundred (\$800.00) dollars for any one project. Expenditures greater than \$800.00 shall be approved by the members at a general or special meeting.
- d) The BOD must approve any additional costs(s) of any Committee beyond that of the approved budget, before the expenditure is made.

4.07 Audit

- a) There shall be an audit carried out according to the provisions of the *Alberta Societies Act* whereupon:
 - 1) there shall be an audit of the Society's accounts and financial records carried out by two (2) members of the BOD who shall attest to the accuracy by signing the document;
 - 2) the results of the audit shall be presented to the general membership for approval at the Annual Meeting;
 - 3) the audit period shall cover the period from after the previous Annual meeting to the current Annual Meeting date.

4.08 Borrowing

- a) The Society, (any Officer, Director or Members) may not borrow money in the name of the Society.

4.09 Inspection of Financial Records

- a) The Financial Records of the Society may be inspected by any member, in good standing at any time.
- b) Financial reports shall be published in the official publication at least twice annually.

ARTICLE 5 - STANDING RULES

5.01 Standing Rules

- a) may be adopted without previous notice by a majority vote of the members present.
- b) may be rescinded by a seventy-five (75) per cent vote of the membership without previous notice and by a majority vote if notice is given at a previous General Meeting.

5.02 Enactment

- a) These By-laws and Standing Rules and/or amendments thereto shall become effective upon adoption unless otherwise specified.

5.03 Dissolution

- a) In the event of dissolution or termination of the Calgary Aquarium Society, no income, contribution, or other revenue shall accrue to the benefit of any individual or group of individuals.
- b) Any and all assets then possessed by the Society, after current indebtedness has been paid, shall be forwarded to the University of Calgary, and designated to be spent in the study of water life.

ARTICLE 6 - AFFILIATIONS

6.01 Affiliation

- a) The Society may apply to be affiliated with other associations with approval of the membership at a General Meeting.
- b) Official Delegates:
 - 1) Delegates to conferences, aquarium associations, conventions, shows, etc. may be appointed by the BOD upon affiliation.
 - 2) The Society's official delegate's expenses for travel, meals, accommodation, and gratuities may be paid upon approval of the BOD.

ARTICLE 7 – AMENDMENTS

- 7.01 The By-Laws can only be changed by special resolution of the members per the "Special Resolution" as defined in Section 1(d) of the *Societies Act*.

The enclosed by-laws for the Calgary Aquarium Society (2016), have been reviewed and agreed upon by the following Board of Directors:

<u>Name</u>	<u>Title</u>	<u>Date</u>	<u>Signature</u>