

Calgary Aquarium Society Auction Rules and Regulations

Buying:

-Everyone is welcome to bid. Club members in good standing may run a tab and pay for all of their items at the end of the auction. Non-members may also run a tab and pay at the end of the auction if they provide a piece of government ID (driver's license, etc.) as security. Alternatively, buyers may wish to pay for each item as they win it.

-Bid increments in full dollar amounts only will be accepted. Minimum bids are one dollar.

-All purchases become the immediate responsibility of the buyer. Buyers should ensure that they are able to take proper care of livestock and have transportation arrangements for larger items.

-Payment for all items must be in CASH ONLY.

Selling:

- The auction will be limited to 500 lots. Priority will be given to aquarium club members in good standing. Members are allowed a maximum of 20 lots each. If there are sufficient lots remaining, they may be made available to non-members. Non-members are allowed a maximum of 10 lots each. Additional lots may be available for special circumstances at the Auction Chairperson's discretion.

-Sellers must register for the auction no later than ONE WEEK prior to the auction date to receive a vendor number. Non-members will be put on a waiting list for any available lots until all club members have been issued their lots and vendor numbers.

-Sellers must legibly fill out the Vendor Form with the appropriate information as an official record of all items to be offered for sale and submit it PRIOR to the start of the auction.

-Reserve bids under \$5 will not be permitted on items. Unsold reserve items will still be subject to a commission (based on the reserve price) unless the reserve bid is dropped by the seller.

-Sellers will receive 70% of each item's proceeds. A 30% commission will go to the Calgary Aquarium Society.

-Cheques for sellers' earnings will be issued in the week following the auction.

-Donated items are accepted on the day of the auction.

Items:

-All items must be tagged with the seller's vendor number and item number: i.e. 19-03 (vendor #19, item #3.) Sellers should number their items in sequence (xx-01, xx-02, xx-03, etc.) as they are listed on their Vendor Form. Items must also be marked with the seller's club of affiliation (if other than the Calgary Aquarium Society.)

-Dry goods and equipment must be reasonably clean and clearly marked as to condition of operation, missing or broken parts, etc. Items that are not marked as such will be considered non-functioning.

-Fish and plants should be labeled as completely as possible with the common name, scientific name, sex, and number of specimens. Sellers may also wish to include additional information if the species is unusual or requires special care.

-Fish should be bagged properly, or in suitable lidded containers. Any lot that requires re-bagging will incur a \$1 fine.

-Restricted species will not be permitted for sale unless accompanied by applicable permit and authorization.

-No used rocks or gravel will be accepted. New gravel is permitted, but must be in unopened retail packaging.

-Sellers will distribute their auction items according to the "Ten Table" system. Items ending with '1' (xx-01 or xx-11) should be placed on table #1, items ending in '2' (xx-02 or xx-12) on table #2, etc. Tables will be chosen in random order for auctioning. Late items will be placed on a designated table as the last items sold at the auction.

The Auction Chairperson retains the right to withhold any item for sale if it should be of questionable quality or presentation.

Any decisions regarding exceptions to the auction rules are made at the sole discretion of the Auction Chairperson.

While all possible precautions will be taken to ensure the safety and well being of all items, the Calgary Aquarium Society and its representatives will assume no responsibility for loss and/or damage incurred as a result of the auction.

The Auction Committee retains the right to amend any and all of the above rules.

Calgary Aquarium Society Auction Vendor Form

Name: _____

Address: _____

Phone: _____ Vendor Number: _____

I have read and agree to the Auction Rules and Regulations

| Item# | Description |
|-------|-------------|
| -01 | |
| -02 | |
| -03 | |
| -04 | |
| -05 | |
| -06 | |
| -07 | |
| -08 | |
| -09 | |
| -10 | |
| -11 | |
| -12 | |
| -13 | |
| -14 | |
| -15 | |
| -16 | |
| -17 | |
| -18 | |
| -19 | |
| -20 | |

Form must be submitted before the auction!